DIRECT DEBIT FORM

Please complete all sections below

1 Please fill in your name and details here:

Account holder(s)	*Mr/Mrs/Miss/Ms*
	Mr/Mrs/Miss/Ms
Address	
	Postcode
Telephone	
Email	

2 Indicate your preferred collection date by ticking the appropriate box below.
Direct Debit collection date (on or shortly after):

☐ 1st ☐ 7th ☐ 14th ☐ 21st ☐ 28th

If no box is ticked payments will be collected on or shortly after the 1st of each month.

3 Please fill in the Direct Debit form below:

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

DIRECT Debit

Please fill in the whole form using a ball point pen.

Name and full postal address of your Bank or Building Society branch

To: The Manager	Bank or Building Society
Address	
	Postcode

Name(s) of account holder(s)

Bank Sort Code ☐☐ — ☐☐ — ☐☐

Bank or Building Society account number ☐☐☐☐☐☐☐☐

Originators Identification Number: 6 2 5 8 4 8

Reference (to be completed by Stoneways Insurance Services Ltd)

Instruction to your Bank or Building Society: Please pay Stoneways Insurance Services Ltd. Direct Debits from the account detailed on this instruction subject to the safeguards assured by The Direct Debit Guarantee. I understand that the instruction may remain with Stoneways Insurance Services Ltd and if so, details will be passed electronically to my Bank/Building society.

Account Holder(s)

Signature(s)	Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

4 Please complete and return to:
Stoneways Insurance Services Ltd., Freepost (GI/1592), Godalming, Surrey GU7 1BR

5 Please retain the Direct Debit guarantee below for your records.

This Guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Stoneways Insurance Services Ltd will notify you 5 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Stoneways Insurance Services Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.